

Job Advertisement

Social Inclusion Coordinator

Location: Fredericton, NB | **Status:** Full-time, permanent | **Salary:** \$50-52K

In response to growing community needs and our commitment to systemic change, we are seeking a passionate and strategic **Social Inclusion Coordinator**. This pivotal role is designed for a visionary advocate and relationship builder who thrives on person-centred planning, navigating complex support systems, and securing the resources that ensure individuals are fully valued and included in our communities.

If you are passionate about community inclusion, empowering individuals through facilitation, and removing barriers to independence, this is the ideal opportunity for you.

Key Responsibilities and Impact

As our Social Inclusion Coordinator, you won't just connect people to services; you'll build empowered lives:

- **Cultivate Independence:** Support individuals to identify their goals and develop a vision for their future, providing direct assistance in accessing government and community resources based on their specific needs for disability-related support.
- **Navigate Systems:** Assist individuals in preparing applications for social inclusion programs, including the development of individualized support plans, funding requirements documentation, and form completion.
- **Build Capacity & Advocate:** Provide support and build capacity within individuals and their families to advocate effectively and make informed decisions regarding their wishes and needs.
- **Provide Support and Oversight:** Guide the community and supported living facilitator to ensure high quality service and effective strategy implementation.
- **Strengthen Communities:** Work to build capacity in the local community, ensuring partners, organizations, and other stakeholders are familiar with social inclusion initiatives and the process for accessing support or making referrals.
- **Manage the Mission:** Maintain accurate records of interactions and report progress to the Manager of Social Inclusion to ensure all efforts align seamlessly with our mission of systemic change and full inclusion for all.

Qualifications and Skills

- **Experience:** Previous experience working with persons with a disability, knowledge of inclusive practices, and person-centred planning is preferred.
- **Education:** A Bachelor's degree in Social Sciences, a Human Service Counsellor diploma, or an equivalent combination of education and experience in the human services field is required.
- **Skills:** Strong verbal and written communication skills, creative thinking, and problem-solving abilities. Must be a self-motivated individual who can work independently or in a group setting.
- **Technical Knowledge:** Familiarity with the social service delivery system, community resources, and the ability to navigate complex government application processes.
- **Value Alignment:** Demonstrated alignment with the Inclusion NB mission and inclusive values regarding intellectual and developmental disabilities.
- **Travel:** Ability to travel and provide your own transportation is required.
- **Security Clearances:** A current and valid Criminal Record Check and Vulnerable Persons Check are mandatory for this role

Why join Inclusion NB?

We are a progressive, team-oriented organization that deeply values our staff and promotes true work-life balance. We walk the talk when it comes to inclusion; that includes you. We offer a comprehensive benefits package upon hire, designed to support your well-being:

- Flex schedules (including the option for hybrid work)
- Work-life balance commitment
- Paid sick time
- Paid vacation
- 4-day summer work weeks (July-August annually)
- Mental health days
- Professional development opportunities
- Paid lunch breaks
- Group insurance benefits

How to apply:

If you are ready to use your facilitation and advocacy skills to drive inclusion, please forward your resume to: hr@inclusionnb.ca

If a reasonable accommodation is needed to participate in the job application or interview process and/or to perform essential job functions, please contact Khouloud El Moutchou at 506-503-0071.

We thank all applicants for their interest but wish to advise that only those selected for an interview will be contacted.